

Representation mandate — group plan

To be completed by the owner, the human resources manager or the financial controller, then signed by a person authorized to bind the company. If the insurer requires it, reproduce this text on company letterhead.

1. The company (policyholder)

Legal name

Quebec enterprise number (NEQ)

Industry

Address

City

Postal code

Number of employees

Website

2. The representative

Jean Carrière, independent representative, financial security advisor and group insurance and group annuity plans advisor, registered with the Autorité des marchés financiers (certificate 259457). General agent: Groupe Cloutier. 438-889-6474 · jean.carriere@maprime.ca · maprime.ca

3. Purpose of the mandate (check all that apply)

- ☐ A. Marketing: obtain, analyze and present quotes from insurers and authorized administrators.
- ☐ B. Agent of record: appoint Jean Carrière as agent of record for the existing contract described below, replacing any previous representative.

Products covered

- | | |
|--|---|
| ☐ Group insurance (life, AD&D, disability, health, dental) | ☐ Voluntary Retirement Savings Plan (VRSP) |
| ☐ Group RRSP / group TFSA | ☐ Deferred profit sharing plan (DPSP) |
| ☐ Registered pension plan (RPP) / simplified pension plan (SPP) | ☐ Other (specify in section 3) |

Current insurer or administrator

Contract number

Renewal date

Effective date of appointment (option B)

Details

4. Authorization to release information

The company authorizes its current insurer or administrator, and any insurer or administrator solicited, to release to the representative the information needed for the mandate: contract, booklets, rates and premiums, renewal notices, experience reports (claims, in aggregate or de-identified form), member list and current disability claims when necessary, and to discuss renewals and changes with

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him. Personal information is handled in accordance with Quebec's Act respecting the protection of personal information in the private sector (Law 25) and used solely for the purposes of the mandate.

5. Representative's commitments

Act with honesty, loyalty and competence and in the company's best interest; analyze its needs before any recommendation; present quotes objectively and on a comparable basis; keep information confidential; disclose business ties and method of compensation; make no decision without the company's written approval.

6. Compensation and disclosure

The representative is generally paid a commission by the insurer or administrator selected, included in the plan's premium or fees. No fee is charged to the company without a separate written agreement. Compensation details are provided on request, before any decision. The representative deals with several insurers through his general agent.

7. Term and revocation

This mandate takes effect when signed. The marketing mandate (option A) ends 12 months after signature unless renewed. The agent of record appointment (option B) remains in effect until revoked in writing, with notice to the representative and the insurer. The mandate neither changes nor cancels the contract in force: the company remains free to accept or refuse any proposal.

8. Signatures

Name of authorized signatory

Title (president, CEO, controller, HR...)

Email

Phone

☐ I declare that I am authorized to bind the company and that I have read this mandate.

Signature of company representative

Date

Accepted by the representative: Jean Carrière, AMF certificate 259457

Date

GOOD TO KNOW

Return this completed form to jean.carriere@maprime.ca or complete the process online at maprime.ca/mandat-collectif-en. A version for electronic signature can be sent to you on request.